

**TULARE COUNTY PEST CONTROL DISTRICT
BOARD OF DIRECTORS**

**SPECIAL MEETING
VIA TELECONFERENCE
May 6, 2020**

MINUTES

ATTENDANCE VIA TELECONFERENCE: Directors: Harvey Bailey, George McEwen, Milo Gorden and Jeff Steen.
Others: Judy Zaninovich, Aphid Treatment Program Coordinator; Christopher Greer, Assistant Tulare County Ag Commissioner; Tom Tucker, Tulare County Ag Commissioner.

ATTENDANCE at 22847 Road 140, Tulare (CPDP office): Staff: Jill Barnier, Recording Secretary and CCTEA Program Manager; Amelia Gonzalez, Administrative Manager, Dr. Subhas Hajeri, Plant Pathologist and Laboratory Operations Manager, and Karen Westerman, Field Operations Manager, Citrus Pest Detection Program (CPDP).

DIRECTOR ABSENT: Randy Skidgel

I. **CALL TO ORDER – OPEN SESSION:** Chairman George McEwen called the meeting to order at 9:00 a.m.

A. **Public Comments:** None.

B. **Approval of Minutes: September 4, 2019 Special Meeting:** It was moved by Director Bailey, seconded by Director Steen, to approve the minutes as presented. The motion carried on a roll call vote, each Director present voting AYE.

C. **Reports:**

1. **Vector Control Treatment Program Surrounding the Lindcove Research and Extension Center (LREC):** Program Coordinator Judy Zaninovich reported that spring vector control treatments were completed within the designated timeframe, and paperwork for reimbursements is in progress. Reporting for LREC Director Beth Grafton-Cardwell, Ms. Zaninovich reported that there was a delay in starting CTV testing on-station due to bad weather and COVID-19. Completion of the survey is expected unless titer declines early.

2. **Spring 2020 Contract Survey Activities:** CPDP Program Manager Jill Barnier reported that spring operational activities have been significantly modified in light of COVID-19 restrictions, with no seasonal staff called back to work. Field activities began on April 13, 2020 with field crews created using regular staff employees who have had prior field experience. They have been focused on CTV collections around the LREC, beginning with follow-up survey from spring 2019 removals and HS suspects. Collections for this component are done and when test results are complete crews will return for singles and confirming samples. Collections are also done for the special comparative study of selected blocks one mile and three miles from the LREC border. CPDP Plant Pathologist/Lab Operations Manager Dr. Subhas Hajeri reviewed the background and purpose of this survey. When completed, these test results will be shared with Dr. Grafton-Cardwell and her advisory committee for further evaluation. Ms. Barnier reported that the annual subsampling survey surrounding the LREC is underway, but due to limited personnel will be limited to ½ mile so that ACP/HLB inspection commitments in the JPA Districts can also be met.

C. Financial, Legal and Administrative Matters:

1. **Consider and Act on State Requirement for District Website:** Ms. Barnier reviewed the informational memo regarding state-mandated website requirements. She explained the CPDP's positive experience with Streamline, and that a District website could be established and maintained for about \$1,200 per year, eliminating any concerns about compliance. **It was moved by Director Steen, seconded by Director Bailey, to set up a website via Streamline. The motion carried on a roll call vote, each Director present voting AYE.**
2. **Review and Approve Citrus Research Board Delayed Invoice:** The Board reviewed the invoice, and Ms. Barnier explained the timing issues. **It was moved by Director Steen, seconded by Director Gorden, to approve CRB invoice in the amount of \$20,962.11. The motion carried on a roll call vote, each Director present voting AYE**
3. **Review Performance to Budget through April 29, 2020:** The Board reviewed the written report.
4. **Review and Ratify Disbursements:** The Board reviewed the written report. **Director Gorden moved, and Director Bailey seconded, to ratify payment of the bills detailed from July 1, 2019 thru April 29, 2020. The motion carried on a roll call vote, each Director present voting AYE.**
5. **Review and Adopt Preliminary Proposed Budget for Fiscal year 2020-2021:** Following detailed review of the preliminary proposed budget, **it was moved by Director Bailey, seconded by Director Steen, to adopt the preliminary proposed budget in the total amount of \$792,243 for fiscal year 2020-2021. The motion carried on a roll call vote, each Director present voting AYE.**
6. **Establish Date for Public Budget Hearing:** **It was moved by Director Gorden, seconded by Director Steen to set the public budget hearing for Wednesday, June 3, 2020 at 9 a.m., to be via teleconference and/or (if possible) on-site attendance at the CCTEA conference room at 22847 Road 140, Tulare. The motion carried on a roll call vote, each Director present voting AYE**

II. ADJOURNMENT: Chairman George adjourned the meeting at 9:38 a.m.

Harvey Bailey, Secretary

Jill Barnier, Recording Secretary